



No./NAAC/IQAC/2018-19

Gwalior, dt. 05th July, 2018

Minutes of First Meeting of IQAC

05th July, 2018

The first quarterly meeting of IQAC of the session 2018-2019 has been conducted on 05th July, 2018 Thursday at 3 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Dr. B.M. Kulshreshtha - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. B. M. Kulshreshtha - Faculty Representative, Science Faculty
6. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
7. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
8. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
9. Dr. Usha Singh - Faculty Member
10. Dr. P. K. Bansal - Faculty Member
11. Prof. K. Ratnam - Faculty Member
12. Dr. R.K. Dubey - Faculty Member
13. Dr. R. C. Upadhyay - Controller of Examination
14. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
15. Ms. Jagdish Kaur - Librarian
16. Mr. Manohar Katariya - Sport Officer
17. Ms. Aadya Dixit - Student Representative
18. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Mr.Narendra Pratap Thakur - Office Representative

AGENDA OF THE MEETING :

Agenda No. 01

To approve the decisions taken in the previous meeting of IQAC dated 19th March, 2018.

Agenda No. 02

Proposal for construction of two Basket Ball courts.

Agenda No. 03

To conduct Udaan coaching for civil services.

Agenda No. 04

To publish Information Buletin for all stakeholders.

Agenda No. 05

To conduct Student Tracking for getting information regarding placement and student progression.

Agenda No. 06

To approve various research, academic, co-academic and non-academic proposals proposed by different cells of the IQAC :

- ***Academic Interaction Cell:*** 02 Extension Lectures, 01 Seven Days Faculty Recharge Programme,
- ***Information and Technology Cell:*** 02 Training Program in Computer Application (10 days).
- ***Career Counseling Cell:*** Training Program on Banking and Competition, Personality Development, Communication Skill, Training of Placement, Presentation Skill and Computer Graphics, Earn While You Learn Programme.
- ***National Integration and Social Service Cell:*** School/College Chalo Abhiyan, Blood Group Test Camp, Hariyali Mahotsav.
- ***Research Development Cell:*** 04 Extension Lectures (Review of Literature, Funding Agencies and Schemes for Research, Bibliography and References in Research), 7 days workshop on Review of Literary Movies.

- **Cultural Club** : Workshop on Dance, Debate/Dance/Poetry Competitions, Stage Performance (Kathak).
- **Grievance Redressal Cell**: Open Feedback Session with Student/Parents/Alumni/Teaching Staff and Non-Teaching Staff.
- **Examination Reform Cell**: 01 Seven Days Workshop on Examination Reforms.
- **Library and Information Cell**: Extension Lectures on Management of Library, Orientation on Library Access.
- **Equal Opportunity Cell**: 01 Day Orientation Program for Physically Disabled Students 'DIVYANGSHAKTI'.

Agenda No. 07

Proposal to organize at least five invited lectures through external subject experts (through Pratibha Bank & Gyan Manjusha) in every semester for academic upgradation of students of UG and PG level by all departments of the college.

Agenda No. 08

To promote Short Term Courses in the institute.

Agenda No. 09

To conduct Student Satisfaction Survey in the college.

Agenda No. 10

To provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2018-19. Proposal for allocation of funds as follows –

<i>PG Department (Science Faculty)</i>	<i>: Rs.2.00 lakh per department</i>
<i>PG Department (Faculty of Commerce)</i>	<i>: Rs.1.50 lakh per department</i>
<i>PG Department (Faculty of Humanities)</i>	<i>: Rs.1.50 lakh per practical deptt.</i>
<i>PG Department (Faculty of Humanities)</i>	<i>: Rs.1.00 lakh per department</i>
<i>UG (Arts Faculty Practical)</i>	<i>: Rs.1.25 lakh per department</i>

Agenda No. 11

To provide Rs.2.0 lakh from Autonomous Fund for the upgradation of Central Libray of the college to purchase of reference books, research journals, equipment, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2017-18.

Agenda No. 12

To provide Rs.2.0 lakh from Autonomous Fund for the upgradation of sports department of the college to purchase of various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2018-19.

Agenda No. 13

To provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2018-19.

Agenda No. 14

To approve AQAR for the session 2017-2018.

Agenda No. 15

To conduct Induction Program for the newly admitted students.

Agenda No. 16

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda No. 01 :

IQAC Coordinator put the minutes of the previous meeting of IQAC dated 19th March, 2018 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 19th March, 2018.

Agenda No. 02 :

IQAC Coordinator put the proposal for construction of two Basket Ball courts.

Decision :

IQAC approved the proposal.

Agenda No. 03 :

IQAC Coordinator put the proposal for conduction of Udaan coaching for civil services from Janbhagidari Samiti Fund.

Decision :

IQAC approved the proposal.

Agenda No. 04 :

IQAC Coordinator put the proposal to publish Information Buletin for all stakeholders.

Decision :

IQAC approved the proposal.

Agenda No. 05 :

IQAC Coordinator put the proposal to conduct Student Tracking for getting information regarding placement and student progression.

Decision :

IQAC approved the proposal.

Agenda No. 06 :

IQAC Coordinator put the proposal to approve various research, academic, co-academic and non-academic proposals proposed by different cells of the IQAC :

- **Academic Interaction Cell:** 02 Extension Lectures, 01 Seven Days Faculty Recharge Programme, 15 Days Orientation Program for newly admitted students.
- **Information and Technology Cell:** 02 Training Program in Computer Application (10 days).
- **Career Counseling Cell:** Training Program on Banking and Competition, Personality Development, Communication Skill, Training of Placement, Presentation Skill and Computer Graphics, Earn While You Learn Programme.
- **National Integration and Social Service Cell:** School/College Chalo Abhiyan, Blood Group Test Camp, Hariyali Mahotsav, 7 Days Workshop on Disaster Management, Extension Lecture on Moral Values, Health Checkup Camp.

- **Research Development Cell:** 04 Extension Lectures (Review of Literature, Funding Agencies and Schemes for Research, Bibliography and References in Research), 7 days workshop on Review of Literary Movies.
- **Cultural Club :** Workshop on Dance, Debate/Dance/Poetry Competitions, Stage Performance (Kathak).
- **Grievance Redressal Cell:** Open Feedback Session with Student/Parents/Alumni/Teaching Staff and Non-Teaching Staff.
- **Examination Reform Cell:** 01 Seven Days Workshop on Examination Reforms.
- **Library and Information Cell:** Extension Lectures on Management of Library, Orientation on Library Access.
- **Equal Opportunity Cell:** 01 Day Orientation Program for Physically Disabled Students.

Decision :

IQAC approved the all proposals for the session of 2018-2019.

Agenda No. 07 :

Dr. R.K. Dubey put the proposal to organize at least five invited lectures through external subject experts (through Pratibha Bank & Gyan Manjusha) in every semester for academic upgradation of students of UG and PG level by all departments of the college.

Decision :

IQAC approved the proposal.

Agenda No. 08 :

Dr. Harish Agarwal put the proposal It is proposed to start at least one short term course in each academic department of the college in order to provide maximum employment opportunities to the students of the college and to provide them additional qualifications.

Decision :

IQAC approved the proposal.

Agenda No. 09 :

Dr. Sonia Singh put the proposal to start Entry-in-services coaching with the aim of making college students academically excellent and proficient to get employment.

Dicision :

IQAC approved the proposal and decided that the Entry-in-Servises coaching will be conducted in Swami Vivekanand Career and Guidance Cell.

Agenda No. 10 :

IQAC Coordinator put the proposal to provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2018-19. Proposal for allocation of funds as follows –

PG Department (Science Faculty)	: Rs.2.00 lakh per department
PG Department (Faculty of Commerce)	: Rs.1.50 lakh per department
PG Department (Faculty of Humanities)	: Rs.1.50 lakh per practical deptt.
PG Department (Faculty of Humanities)	: Rs.1.00 lakh per department
UG (Arts Faculty Practical)	: Rs.1.25 lakh per department

Dicision :

IQAC approved the proposal for the betterment of academic departments and instructed that the approved proposal to be presented before Academic Council and Financial Committee.

Agenda No. 11 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the upgradation of Central Libray of the college to purchase of reference books, research journals, equipment, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2018-19.

Dicision :

IQAC approved the proposal.

Agenda No. 12 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the upgradation of sports department of the college to purchase of various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2018-19.

Dicision :

IQAC approved the proposal.

Agenda No. 13 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2018-19.

Dicision :

IQAC approved the proposal.

Agenda No. 14 :

IQAC Coordinator put the AQAR for the session 2017-2018 for approval.

Dicision :

IQAC approved the AQAR for the session 2017-2018.

Agenda No. 15 :

IQAC Coordinator put the proposal to conduct Induction Program for the newly admitted students.

Dicision :

IQAC approved the proposal.

Agenda No. 16 :

Any other item may be moved with the permission of the Chairperson.

-Nil-



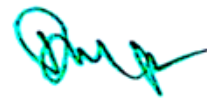
(Prof. Sanjay Swarnkar)

Coordinator, IQAC

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Prof. Sanjay Swarnkar)

Co-ordinator, IQAC



(Dr. B.M. Kulshreshtha)

Principal

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Dr. B.M. Kulshreshtha)

Principal



No./NAAC/IQAC/2018-19

Gwalior, dt. 18th September, 2018

Minutes of 2nd Meeting of IQAC

18th September, 2018

The second quarterly meeting of IQAC of the session 2018-2019 has been conducted on 18th September, 2018 Tuesday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Dr. B.M. Kulshreshtha - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
6. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
7. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
8. Dr. Usha Singh - Faculty Member
9. Dr. P. K. Bansal - Faculty Member
10. Prof. K. Ratnam - Faculty Member
11. Dr. R.K. Dubey - Faculty Member
12. Dr. R. C. Upadhyay - Controller of Examination
13. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
14. Ms. Jagdish Kaur - Librarian
15. Mr. Manohar Katariya - Sport Officer
16. Ms. Aadya Dixit - Student Representative
17. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Mr.Narendra Pratap Thakur - Office Representative

AGENDA OF THE MEETING :

Agenda Item: 01

To approve the decisions taken in the previous meeting of IQAC dated 05th July, 2018.

Agenda Item: 02

To provide the funds to the self-financing departments and subjects/courses for the session 2017-18 for development and upgradation (academic, practical and any other necessary purpose). The following amount from Janbhagidari Samiti Fund is proposed.

PG Department (Science Faculty) : Rs.2.50 lakh per department

UG Department (Faculty of Computer Science) : Rs.2.50 lakh per department

UG Subject (Science Faculty) : Rs.1.50 lakh per department

UG Department (Law/Management Faculty) : Rs.1.50 lakh per department

UG Subject(Commerce-Computer Faculty Practical): Rs.1.50 lakh per department

Agenda Item:03

To proceed for registration of Urdu Department as Research Center.

Agenda Item: 04

To conduct orientation program for NAAC awareness for all colleges of Gwalior-Chambal division.

Agenda Item: 05

To provide facility to other institutions/organizations/agencies for conduction of examination.

Agenda Item: 06

To encourage faculty members to contribute in Non Government Organisation/ Educational Societies/ Research Institutions for accomplishment of social responsibility.

Agenda Item: 07

To collaborate and do MoU with non-academic organizations/institutions/companies in the field of health-hygiene, yoga, personality development, skill development etc.

Agenda Item: 08

To conduct Parants-Teacher meets in all academic departments.

Agenda Item: 09

To publish departmental Research Journal.

Agenda Item: 10

To conduct Alumni meet in all academic departments at PG level.

Agenda Item: 11

To conduct a conference on Indian resistance against colonial India.

Agenda Item: 12

To start Sanskrit Sambhashan certificate program with the collaboration of Central Sanskrit University Delhi.

Agenda Item: 13

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01:

IQAC Coordinator put the minutes of 1st meeting of IQAC held on 05th July 2018 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 05th July 2018.

Agenda Item: 02:

IQAC Coordinator put the proposal to provide the funds to the self-financing departments and subjects/courses for the session 2018-19 for development and upgradation (academic, practical and any other necessary purpose). The following amount from Janbhagidari Samiti Fund is proposed.

PG Department (Science Faculty)	: Rs.2.50 lakh per department
UG Department (Faculty of Computer Science)	: Rs.2.50 lakh per department
UG Subject (Science Faculty)	: Rs.1.50 lakh per department
UG Department (Law/Management Faculty)	: Rs.1.50 lakh per department
UG Subject(Commerce-Computer Faculty Practical):	Rs.1.50 lakh per department

Dicision :

IQAC unanimously approved the proposal.

Agenda Item:03:

IQAC Coordinator put the proposal to proceed for registration of Urdu Department as Research Center.

Dicision :

IQAC approved the proposal.

Agenda Item: 04:

IQAC Coordinator put the proposal to conduct orientation program for NAAC awareness for all colleges of Gwalior-Chambal division.

Dicision :

IQAC approved the proposal.

Agenda Item: 05:

Dr. P.K. Bansal put the proposal to provide facility to other institutions/ organizations/agencies for conduction of examination.

Dicision :

IQAC members appreciated the proposal and suggested that institution should encourage the collaborative activities in academic and examination fields with other institutions for community engagement.

Agenda Item: 06:

Dr. Rajrani Sharma put the proposal to *encourage faculty members to contribute in Non Govrnment Organisation/ Educational Societies/ Research Institutions for accomplishment of social responsibility.*

Dicision :

IQAC applauds the idea and approved the proposal.

Agenda Item: 07:

IQAC Coordinator put the proposal to collaborate and do MoU with non-academic organizations/ institutions/ companies in the field of health-hygene, yoga, personality development, skill development etc.

Dicision :

IQAC appreciated the plan and approved the proposal.

Agenda Item: 08

Dr. Harish Agarwal put the proposal to conduct Parants-Teacher meets in all academic departments.

Dicision :

IQAC approved the proposal.

Agenda Item: 09

Dr. Meena Shrivastava put the proposal to publish departmental Research Journal.

Dicision :

IQAC approved the proposal.

Agenda Item: 10

Dr. Jyotsana Rana put the proposal to conduct Alumni meet in all academic departments at PG level.

Dicision :

IQAC approved the proposal.

Agenda Item: 11

Dr. Meena Shrivastava put the proposal of conduct a conference on Indian resistance against colonial India.

Dicision :

IQAC approved the proposal.

Agenda Item: 12

IQAC Coordinator put the proposal to start Sanskrit Sambhashan certificate program with the collaboration of Central Sanskrit University Delhi.

Dicision :

IQAC approved the proposal.

Agenda Item:08:

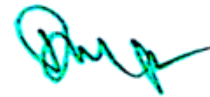
Any other item with the permission of chair.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC



(Dr. B.M. Kulshreshtha)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Dr. B.M. Kulshreshtha)
Principal & Chairperson IQAC



GOVT. KAMLA RAJA GIRLS POST GRADUATE AUTONOMOUS COLLEGE, GWALIOR (M.P.) INDIA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Affiliated to Jiwaji University, Gwalior under 2(f) & 12(b) NAAC – 'A' Grade Accredited Institute)

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No./NAAC/IQAC/2018-19

Gwalior, dt. 04th December, 2018

Minutes of 3rd Meeting of IQAC

04th December, 2018

The third quarterly meeting of IQAC of the session 2018-2019 has been conducted on 04th December, 2018 Tuesday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Dr. B.M. Kulshreshtha - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
6. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
7. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
8. Dr. Usha Singh - Faculty Member
9. Dr. P. K. Bansal - Faculty Member
10. Prof. K. Ratnam - Faculty Member
11. Dr. R.K. Dubey - Faculty Member
12. Dr. R. C. Upadhyay - Controller of Examination
13. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
14. Ms. Jagdish Kaur - Librarian (Retired on 31 Oct. 2018)
15. Mr. Manohar Katariya - Sport Officer
16. Ms. Aadya Dixit - Student Representative
17. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Mr.Narendra Pratap Thakur - Office Representative

AGENDA OF THE MEETING :

Agenda Item: 01

To confirm the minutes of Second meeting of IQAC conducted on 18th September, 2018

Agenda Item: 02

To prepare a plan to get facility of Solar energy through RESCO project of Akshya Urja Nigam, Govt. of Madhya Pradesh.

Agenda Item: 03

To track advance and slow learner through the machanism.

Agenda Item: 04

To conduct internal Academic and Administrative Audit in the college.

Agenda Item: 05

To follow up the plan of construction of Centralise Instrument Facility.

Agenda Item: 06

To prepare the students for event management.

Agenda Item: 07

To conduct a survey of floora in the campus.

Agenda Item: 08

To conduct a survey of fauna in the campus and sort out the avifauna.

Agenda Item: 09

To motivate the faculties of the college to contribute there knowledge and skill to students from other colleges through virtual classes conducted by deptt. of Higher Education, Govt. of M.P.

Agenda Item: 10

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the minutes of Second meeting of IQAC conducted on 18th September, 2018 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 18th September, 2018.

Agenda Item: 02

IQAC Coordinator put the proposal to prepare a plan to get facility of solar energy through RESCO project of Akshya Urja Nigam, Govt. of Madhya Pradesh.

Dicision :

IQAC approved the proposal.

Agenda Item: 03

Dr. Meena Shrivastava put the proposal to track advance and slow learner through the machenism.

Dicision :

IQAC approved the proposal and instructed to frame a machenism for proposed practice.

Agenda Item: 04

IQAC Coordinator put the proposal to conduct internal Academic and Administrative Audit in the college.

Dicision :

IQAC approved the proposal and suggested that IQAC should conduct external AAA after conducting internal AAA.

Agenda Item: 05

Dr. R.K. Dubey put the proposal to follow up the plan of construction of Centralise Instrument Facility.

Dicision :

IQAC approved the proposal. IQAC Coordinator shared the update regarding CIF that the college continusouly doing conrespondace with contruction agency PIU for starting construction on proposed work without any delay.

Agenda Item: 06

Student Representative Ms. Aadya Dixit put the proposal to prepare the students of the college for event management.

Dicision :

IQAC approved the proposal.

Agenda Item: 07

IQAC Coordinator put the proposal to conduct a survey of flora in the campus.

Dicision :

IQAC approved the proposal.

Agenda Item:08

IQAC Coordinator put the proposal to conduct a survey of flora in the campus and sort out the Avifauna.

Dicision :

IQAC appreciated the idea and approved the proposal.

Agenda Item:09

Coordinator IQAC put the proposal to motivate the faculties of the college to contribute there knowledge and skill to students from other colleges through virtual classes conducted by deptt. of Higher Education, Govt. of M.P.

Dicision :

IQAC approved the proposal.

Agenda Item: 10

Any other item with the permission of chair.

-Nil-

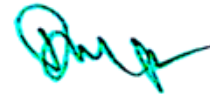


(Prof. Sanjay Swarnkar)

Coordinator, IQAC

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

**(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC**



(Dr. B.M. Kulshreshtha)

Principal

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

**(Dr. B.M. Kulshreshtha)
Principal & Chairperson IQAC**



No./NAAC/IQAC/2018-19

Gwalior, dt. 19th March, 2019

Minutes of 4th Meeting of IQAC

19th March, 2019

The fourth quarterly meeting of IQAC of the session 2018-2019 has been conducted on 19th March, 2019 Monday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Dr. Manju Dubey - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
6. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
7. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
8. Dr. Usha Singh - Faculty Member
9. Dr. P. K. Bansal - Faculty Member
10. Prof. K. Ratnam - Faculty Member (Relieved for ICHR)
11. Dr. R.K. Dubey - Faculty Member
12. Dr. R. C. Upadhyay - Controller of Examination
13. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
14. Mr. Raghvendra Tripathi - Librarian
15. Mr. Manohar Katariya - Sport Officer
16. Ms. Aadya Dixit - Student Representative
17. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Mr. G.S. Dohare - Office Representative

AGENDA OF THE MEETING :

Agenda Item: 01

To confirm the minutes of Third meeting of IQAC conducted on 04th December, 2018

Agenda Item: 02

To conduct Internal and External Financial Audit of all accounts maintained in the college.

Agenda Item: 03

To conduct Green Audit, Fire & Safety Audit, Gender Audit, Environment Audit.

Agenda Item: 04

To digitalise the admission data of previous years.

Agenda Item: 05

To make and implement the policies related to Teaching-Learning, Consultancy, Collaboration, Legal Aid Clinic and Grievance Redressal.

Agenda Item: 06

To take feedback offline as well as online from various stakeholders' students, parents, alumni, teachers and non-teaching staff.

Agenda Item: 07

To conduct educational and industrial tours and visits as effective learning mode by various faculties and departments.

Agenda Item: 08

To provide the facility of remedial coaching classes to UG and PG students.

Agenda Item: 09

To produce Action Plan for the session 2019-2020 and getting approval.

Agenda Item: 10

To prepare the projects for infrastructural development in the college campus. These projects will include the buildings of-

- i Renovation of Social Science block under RUSA Scheme.*
- ii Construction of New Academic Block under World Bank Project.*
- iii Renovation of college building/blocks under World Bank Project.*
- iv Expansion of rain water harvesting system under Smart City Project.*

Agenda Item: 11

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

Coordinator IQAC put the minutes of third meeting of IQAC conducted on 04th December, 2018 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 04th December, 2018.

Agenda Item: 02

Coordinator IQAC put a proposal to conduct Internal and External Financial Audit of all accounts maintained in the college.

Dicision :

IQAC approved the proposal.

Agenda Item: 03

Coordinator IQAC put a proposal to conduct Green Audit, Fire & Safety Audit, Gender Audit, Environment Audit.

Dicision :

IQAC agreed with the proposal and depute the IQAC Coordinator to take necessary steps for accomplishment of these quality parameters.

Agenda Item: 04

Coordinator IQAC put a proposal to digitalise the admission data of previous years.

Dicision :

IQAC applauds the idea and approved the proposal.

Agenda Item: 05

To make and implement the policies related to Teaching-Learning, Consultancy, Collaboration, Legal Aid Clinic and Grievance Redressal.

Dicision :

IQAC approved the proposal and instructed to Coordinator IQAC to frame all these important policies for providing roadmap to concerning committee and cells for implementation of action plans accordingly.

Agenda Item: 06

Coordinator IQAC put a proposal to take feedback offline as well as online (the college has partially started taking feedback online from 2016-17) from various stakeholders' students, parents, alumni, teachers and non-teaching staff.

Dicision :

IQAC approved the proposal.

Agenda Item: 07

Dr. Usha Singh put a proposal to conduct educational and industrial tours and visits as effective learning mode by various faculties and departments and provide seed money for these activities from autonomous grant or janbhabhidari fund.

Dicision :

IQAC approved the proposal.

Agenda Item: 08

Dr. R.K. Dubey put a proposal to provide the facility of remedial coaching classes to UG and PG students.

Dicision :

IQAC approved the proposal.

Agenda Item:09

Coordinator IQAC produce an Action Plan for the session 2019-2020 for getting approval.

Dicision :

IQAC discussed on the action plan and approved it without any amendment.

Agenda Item: 10

Coordinator IQAC put a proposal to prepare the projects for infrastructural development in the college campus. These projects will include the buildings of-

- i Renovation of Social Science block under RUSA Scheme.
- ii Construction of New Academic Block under World Bank Project.
- iii Renovation of college building/blocks under World Bank Project.
- Iv Expansion of rain water harvesting system under Smart City Project.

Decision :

IQAC approved the proposal.

Agenda Item: 11

Any other item with the permission of chair.

-Nil-



(Prof. Sanjay Swarnkar)

Coordinator, IQAC

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC



(Dr. Manju Dubey)

Principal

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Dr. Manju Dubey)
Principal & Chairperson IQAC